

JOB DESCRIPTION

POSITION	Junior Coach (JC)
REPORTS TO	Junior Head Coach (JHC)
HOURS OF WORK	Varies depending on availability
PLACE OF WORK	National Aquatic Centre (17 Antares Place, Albany) AUT Millennium (17 Antares Place, Albany) Takapuna Aquatic Centre (37 Killarney St, Takapuna)

In consultation with you, the above hours and place of work may vary from time to time, to coincide with pool side coaching requirements. Extra hours may be offered to cover other coaches on leave or a change in squad or additional squad coaching.

OVERVIEW

Under direction of the JHC, JC assumes responsibility for the delivery of the NSS Junior Program. The prime goal for the NSS junior programme is to train and develop swimmers for the next step in the NSS pathway, the development programme. The main competitions are Auckland Level Meets.

DUTIES AND RESPONSIBILITIES

Coaching

- Coach any and all NSS swimmers irrespective of competency level, as required.
- Be responsible for readiness for coaching sessions at least ten minutes prior to designated start times.
- Inspire and encourage full and active participation in every training session by all squad members.
- Conduct training sessions in a professional manner, supervising and encouraging swimmers to achieve both competitive improvement and enjoyment of the sport of swimming.
- Ensure all swimmers have the opportunity to be evaluated through meets or club night.
- Attend club night as required.
- Attend meets in consultation with JHC as mutually agreed.

Administration

- Be involved with the coaching staff in planning the yearly program for specific squads as required.
- Be responsible for maintaining a coaching log (provided monthly) including; attendance roll; individual swimmer evaluation; professional development documentation; stroke drills.
- Attend Coaching meetings as mutually agreed, to ensure full cognizance of club philosophy.
- Complete all reporting requirements as outlined by the JHC on time.

Personal Attributes

- Understand the philosophy of NSS and actively support the direction of NSS.
- Be a positive solution focussed team member.
- Has a positive attitude and is a supportive team member.
- Is passionate about swimming.
- Excellent written and oral communication skills.
- Has an attitude of continual personal and professional development.
- Is innovative in approach and is able to maintain knowledge of the latest research and developments in swimming and swim coaching.
- Has high personal and professional ethical standards.
- Practices information sharing.
- Presents ideas & concepts logically and clearly.
- Professional and friendly in dealing with internal and external suppliers.
- Builds and sustains positive relationships with members.
- Establishes rapport and builds trust with NSS partners.
- Takes ownership for successes and failures.
- Exhibits a passion for their role and club. Encourages a sense of enjoyment in the workplace.

Please send CV's/enquiries to NSS Head Coach, Andy McMillan, andy@nss.org.nz